



Jefferson County Educational Service Center

PRINCIPAL of the YEAR

Criteria and Selection Process

#1

The Jefferson County Educational Service Center annually recognizes an outstanding school leader who has succeeded in providing high-quality learning opportunities for students. This Principal is acknowledged for their exemplary contributions they have made to the profession. The program honors school Principals and/or Assistant Principals who have demonstrated excellence in the areas addressed by the selection criteria. The following selection criteria reflect the elements inherent in these ideals.

Criteria for Nominees

- Nominee must hold a valid administrator's license.
- Nominee must have completed a minimum of three (3) years as a Building Principal to be nominated as the JCESC 'Principal of the Year'.
- An administrator planning retirement at the completion of this school year is not eligible.

Note: Nomination does not guarantee qualification and advancement through the timeline and process.

Desired Characteristics of a Nominee

- Nominee should provide evidence of membership and active involvement in additional professional organizations.
- Nominee should provide evidence of personal community involvement.
- Nominee should provide evidence of personal involvement in the implementation and/or support of successful programs in the school.
- Nominee should provide evidence of his/her role in ensuring a positive school climate.

Additional Criteria

- Leadership at the Building Level: It is important that the nominee for this award demonstrate creative and progressive leadership in his/her building. We look for how the Principal applies Best Practice ideas and actively engages teachers, parents, staff, and students in the process.
- Leadership at the District and Community Level: The nominee should provide evidence that the Principal / Assistant Principal is actively involved in promoting the school and participating in community-based programs.
- Leadership at the State Level: The focus here is on how the Principal / Assistant Principal significantly contributes to the profession. What does he/she do that is value-added?

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Timeline for the Process

- Nomination Form (#2) is due to the Jefferson County ESC by **May 1**.
- Nominees will submit their Principal of the Year Vital Information Form (#3) by **June 1**.
- The Superintendent/Designee will complete and submit the Criteria Form (#4) by **July 1**.
- Completed applications will be sent to the selection committee to review.
- Principal of the Year awardees will be notified by **August 1**.
- The 'Principal of the Year' Award will be presented at the Annual Administrators' Breakfast in August.

Nomination Procedures

- Fellow administrators, teachers, parents, etc. may nominate an outstanding Principal.
- Nomination forms can be found online at www.jcesc.k12.oh.us. (under Programs)
- Complete the Nomination Form (#2) and submit it to the JCESC Professional Development Department by **May 1**.
Submit the completed form to: rsismondo@jcesc.org
- Administrators retiring at the end of this school year are not eligible.

Awards

- The 'Principal of the Year' will be recognized at the JCESC Annual Administrators' Breakfast in August (if held).
- The 'Principal of the Year' will receive \$700 for his/her building and the Jefferson County Educational Service Center 'Principal of the Year' Award.